



Royal Conservatory of Music

Registration Form

Name of student: _____ Age: _____ Birthdate: _____

Address: _____ City: _____ Zip: _____

E-mail Address: _____ e.g. youremail@wherever.com

Name of Parent or guardian: _____

Home Phone: _____ Work Phone: _____ Cell: _____

Lesson signing up for: Piano / Strings / Voice / Musical Theater / Dance/

Method of payment: Check / Cash / Visa or MC (via e-mail)

What school does the student attend? _____ Grade: _____

Do you (or the student) currently take any music/voice lessons? Y / N

If yes, Music Teacher's Name: _____ for how long? _____

Any other performing arts abilities or interests? (Piano, dance, art, etc.):

Any special considerations? (Allergies, problems, medications)

Are you interested in being in a yearbook? Y / N

Instruction Agreement:

I HEREBY ENTER THE ABOVE STUDENT INTO THE NAPLES CONSERVATORY OF MUSIC. I UNDERSTAND THAT IT IS THE STUDENT'S AND OR GUARDIAN'S RESPONSIBILITY TO BE AT THE STUDIO 5 MINUTES BEFORE THE SCHEDULED REHEARSAL/CLASS TIME. ALL TUITION IS DUE AT THE FIRST LESSON DAY IN THE MONTH. QUESTIONS MAY BE ADDRESSED TO JOANNA NICHOLSON AT 596.3520.

Signature of understanding, agreement and compliance

_____ DATE: _____

(Signer must be 18 +)

Lesson time / day: _____ (to be filled in by staff)

Registration fee of \$15 paid? Y / N

POLICIES/ PROCEDURES/ TUITION

1. **Registration Fee:** \$15 includes copied sheet music

2. **Tuition fees as of Aug. 1st:**

All tuition is payable at the beginning of the month

Private: ½ Hour / wk. = \$30/ week
1 Hour / wk. = \$60/ week
1 ½ Hours / wk = \$ 75/ week

DanSingAct : Junior: Ages 6-11 \$80
Senior: Ages 12-18 \$99
Materials Fee: \$45 per student (one time)

Dance: Varies per program

3. **Family/Sibling Discounts:** Students taking both a group class and private will receive an additional 10% discount off the group class only.

4. **Materials:** Vocal CD's are \$10 for a compilation and \$5 for a backing track.
Any downloaded sheet music at the cost of \$4.95 will be billed to the student.

Policies and Procedures:

1. Tuition is due by the 8th of each month. You will not be invoiced except if you have purchased books/ materials. You have a School Calendar to remind you of your tuition as well as the opportunity to make adjustments.
2. On the 10th you will be charged a \$10 late fee if tuition is unpaid. NO EXCEPTIONS. If you are unsure of your account balance you must contact the RCMA office for your balance.
3. Teacher absences will be credited or made up at another time suitable to the teacher and student.
4. Parents must give RCM 2 weeks notice regarding an absence. The lesson can then be rescheduled or credited the following month. Group Class absences will not be credited. A missed lesson not reported will not be credited or made up.
5. Theater students may only be involved in one production at a time. This includes productions outside of the Royal Conservatory. School plays are excluded from this policy.
6. Additional costume fees may apply to theater students.
7. All music books, sheet music and CD's downloaded by Conservatory staff are sold separately, subject to state sales tax and not included with tuition.
8. Scholarships must be applied for and are issued at the discretion of the Royal Conservatory.

I hereby acknowledge that I have read and understood the policies of the Royal Conservatory of Music and Arts and agree with them and agree to be bound by their terms.

(GUARDIAN) SIGNATURE: _____ DATE: _____

Name of Student: _____ Lesson Day and Time: _____